



# ANNUAL GENERAL MEETING

## Odiham District Scouts

8<sup>th</sup> June 2025, 15:00

Calthorpe Park

*Note: the key section reports and accounts were circulated by Jane Penny before the meeting along with the Agenda. These should be referred to in conjunction with these Minutes.*

### 1. Chair's Introduction & Welcome

Anne introduced the meeting and presented her report. Thanked the 26<sup>th</sup> for the use of their facilities and to Rob Lovegrove for setting up all the activities.

Welcome to County Chair Sarah Thomas.

### 2. Present & Apologies

Present at AGM: Anne Lovegrove (Chair), Jane Penny (Sec), David Millen (DLV), Sarah Napier (Treasurer), Sarah Thomas (County Chair), Danny Yates, Jonathan Tyler, Henry Li, Zeta Li, Jeremy Styles, Graham Read, Catherine Read, Mark Hensby, Malcolm Buckley, Sue Carroll, John Phillipou (GLV 22<sup>nd</sup>), James Proce, Suzanne Taylor, Elizabeth Taylor, Mark Butcher, James Stone, Phil Taylor, Nathan de Lacey (26<sup>th</sup> SLV)

Apologies: Anna Burns, Charmian Hickman, Rob Shrusall, Rose Hanley.

### 3. Governance Topics

#### a. Approve the minutes of the AGM held on 25/03/2024

Chair has put forward these minutes are taken as read and ask the District Scout Council to agree they are a true record of that meeting.

Seconded by: Graham Read

#### b. Adopt the model constitution from Policy, Organisation and Rules (POR)

Following the Autumn 2024 POR.

Proposed by: Sue Carroll

Seconded by: Mark Hensby



**c. Note the District's Financial Year**

Chair stated that our charity's financial year is 1 Jan – 31 Dec 2024.

**d. Agree the number of members that may be appointed to the Trustee Board**

Chair stated: Following good practice recommendations from the Charity Governance Code, POR states Trustee Boards should have a minimum of 5, and no more than 12, Trustees in total. This includes ex officio and co-opted Trustees.

The District Scout Council must agree the number of people to be appointed to the Trustee Board. The outgoing Trustee Board recommends that 7 people are appointed. I propose the District Scout Council approves that recommendation.

Seconded by: Catherine Read

**e. Agree the quorum for future meetings of the District Scout Council (excluding this AGM)**

Chair stated: The District Scout Council must agree its quorum – the minimum number of District Scout Council members that must be present at District Scout Council meetings. The outgoing Trustee Board recommends the quorum should be set at 3 people for future meetings of the District Scout Council.

Proposed by: Catherine Read

Seconded by: Sue Carroll

## **4. Review of the Previous Year**

**a. District Lead Volunteer's Review**

Report given by David Millen (see Annual report for full details of the reports from DLV and Chair).

Chair thanked DLV for their review. Chair thanked all the leaders/helpers for all their efforts and support.



**b. Receive and consider the Annual report of the District Trustee Board including the annual Statement of Accounts**

Sarah Napier (Treasurer) explained the Statement of Accounts. She confirmed that Nick Walton has audited the 2024 Accounts which have been signed off, dated 24/03/2025.

Chair thanked Sarah for completing the Statement of Accounts and for all their work during the year.

## **5. Making Appointments**

**a. Appoint members of the District Trustee Board, following recommendations from the open selection process initiated by the District Trustee Board**

Chair is hopeful that the role of a new Trustee for Safeguarding has been filled, and that they will join the team at the next TB meeting.

Chair stated that still looking for a Youth Lead (18-24).

Chair thanked the Trustees for all their work during the year. Jeremy Styles, Doug Millard and Chris Dorn are stepping down from their Trustee role. A special thank you also goes to Trevor Smith (Dep District Lead Volunteer) who sadly passed away in Dec.

**b. Appoint the Independent Examiner**

Treasurer proposes Nick Walton.

Chair confirms that Nick Walton is qualified for the role and willing to undertake it.

Seconded by: David Millen.

**c. Nominate representatives of the District Scout Council to represent the District on the County Scout Council**

District Chair has put herself forward as a rep on the District Scout Council.

Proposed by: Graham Read

Seconded by: Sue Carroll



## **6. Closing remarks by County Chair**

Sarah Thomas was grateful for the invitation to attend this AGM.

Sarah thanked everyone involved in Scouting for all their efforts and support, noting that this is 'Volunteers Week'.

Sarah gave a reminder to do online training by July 2025.

Sarah spoke about publicising Mental Health Awareness training online for leaders.

Sarah spoke about encouraging under 25s to join the TB – good for job prospects etc, and get some under 18s to come to TB to experience and participate in the discussions.

Chair thanked everyone for attending and to go and enjoy refreshments and have a go at shooting/firelighting/tomahawks.

## **7. Date of Next Annual General Meeting**

TBD

<ends>